

# Derby Safeguarding Adults Board Newsletter

## Introduction from Richard Proctor, Independent Chair of Derby Safeguarding Adults Board



Welcome to our first Derby Safeguarding Adults Board (DSAB) Newsletter.

Within this issue you will be able to access information regarding the newly agreed DSAB strategic priorities and the board's operational structure and functions. There are also links to documents that may be used as a point of reference for practitioners when working with adults who may be at risk of abuse or neglect, together with details of the DSAB available training courses.

I hope you find the newsletter both helpful and informative.

*Richard Proctor*

Independent Chair  
Derby Safeguarding  
Adults Board

## DSAB Strategic Plan – 2025-28

The DSAB have signed off the Strategic Plan and agreed on the three strategic priorities for 2025-28:

- Prevention
- Empowerment
- Accountability & Quality Assurance

The priorities are underpinned by the six principles of adult safeguarding as identified in the Care Act 2014 which will be used to assess our progress against each priority area.

The Strategic Plan can be found on:

[Derby Safeguarding Adults Board Strategic Plan 2025-28](#)

## Issue 1 – July 2025

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### Contacts:

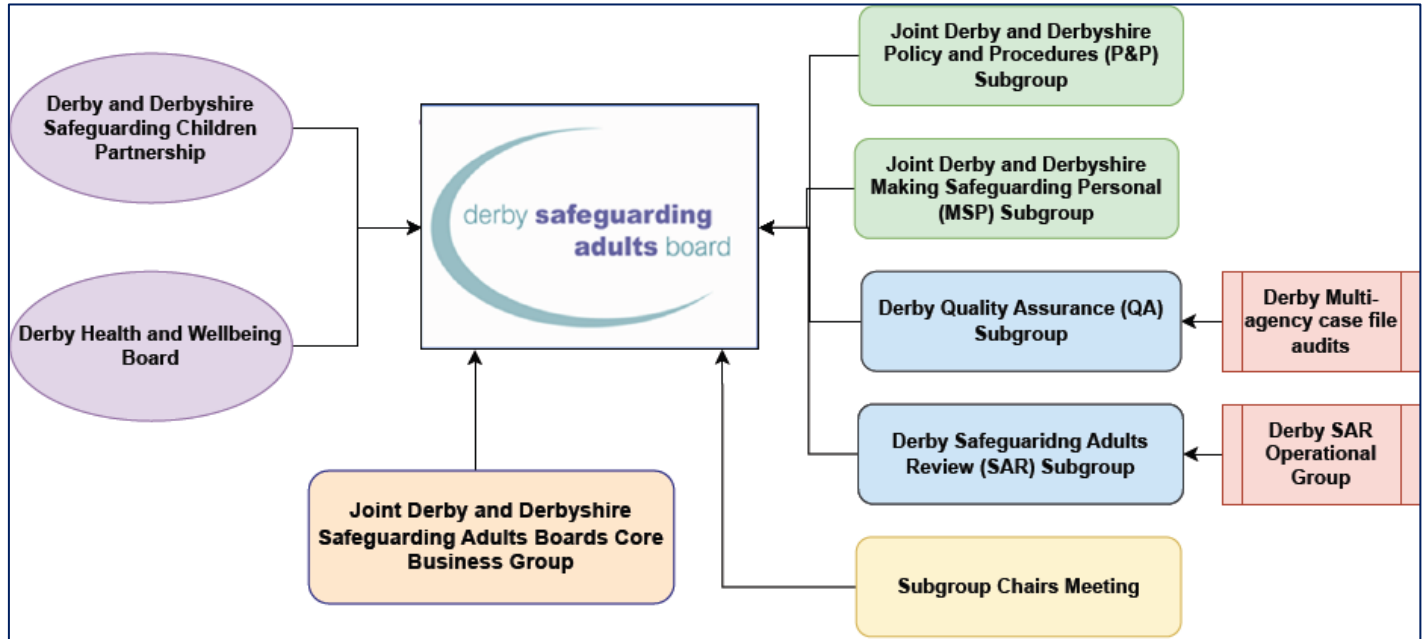
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## Derby Safeguarding Adults Board Structure Chart



### Derby and Derbyshire Safeguarding Adults Equality, Diversity and Inclusion Charter

The Derby and Derbyshire Safeguarding Adults Boards have collaboratively developed a simplified and accessible [Easy Read Equality, Diversity, and Inclusion \(EDI\) Charter](#).

This charter is specifically designed to present straightforward, easy-to-understand information that explains the key concepts and important principles related to Equality, Diversity, and Inclusion, making them more understandable and accessible for a wider range of individuals.

### DSAB Training Courses

DSAB offers free face-to-face and online safeguarding training.

The purpose of this training is to build a solid foundation of knowledge for anyone involved in safeguarding adults who may be at risk of abuse or neglect due to their circumstances and care and support needs.

Training is just the starting point on the journey to becoming competent in safeguarding. What truly matters is how you apply what you've learned in practice and demonstrate how it has strengthened your ability to safeguard adults effectively.

To view or book a place on any of our training webinars, please use our [online course booking system](#), which lists all available sessions provided by the Derby Safeguarding Adults Board.

For more information, please visit our [Safeguarding Adults Training Page](#) on the [DSAB website](#).

### Safeguarding Adults Referral Form

Derby and Derbyshire Safeguarding Adults Boards have recently updated the joint Safeguarding Adults Referral Form.

If you think an adult may be at risk in Derby, you can make a safeguarding referral to Derby City Multi-Agency Safeguarding Hub (MASH). Please use the links provided below:

- [Derby City e-form](#)
- [Derby City Word form](#)

Once you have made a referral, more guidance is available on [what to do next](#).

#### Derbyshire referrals:

If you are worried about someone experiencing abuse or neglect in Derbyshire, please use the links below:

- [Derbyshire e-form](#)
- [Derbyshire Word form](#)

## Mental Capacity Act (MCA) Subgroup Newsletter

The Derby and Derbyshire SABs MCA Subgroup have launched the latest edition of the [Newsletter: Issue 9](#).

This issue covers topics on:

- The Lasting Power of Attorney and Advance Decision to Refuse Treatment.
- 39 Essex Chambers: MCA Resource Centre.

The MCA Subgroup also launched the Attorney and [Advance Decision to Refuse Treatment](#) and [Lasting Power of Attorney](#).

## Meeting Titles and Acronyms Crib Sheet

Following multi-agency audits, it was found that there is often a lack of clarity around who should attend which meetings.

To help professionals understand who needs to be present at various meetings, the Derby and Derbyshire Safeguarding Adults Boards have developed a [Meeting Titles and Acronyms Crib Sheet](#). This resource outlines the full names of meetings, commonly used acronyms, and provides a brief description of each meeting's purpose.

## Policy & Procedures and Practice Guidance Update

The Policy and Procedures Subgroup reviewed and updated the Derby and Derbyshire Safeguarding Adults Policy and Procedures document. The Policy and Procedures can be found on the DSAB website: [Policy and Procedures](#).

The Derby and Derbyshire Safeguarding Adults Boards Practice Guidance was also last updated in February and can be found on the DSAB website: [Practice Guidance](#).

## Advocacy Information – Disability Direct Advocacy

Disability Direct Advocacy (DDA) have been awarded the new advocacy contract for Derby City.

At DDA, they support people having their voices heard, helping them understand their rights and express their opinions.

DDA's key services include:

- **Independent Mental Capacity Advocacy** – supporting those lacking capacity in critical decisions.
- **Independent Mental Health Advocacy** – assisting individuals detained under the Mental Health Act.
- **Complaints Advocacy** – providing guidance for concerns with NHS care.
- **Care Act Advocacy** – ensuring customers are at the centre of care decisions.
- **Relevant Persons Paid Representatives** – providing advocacy for those under Deprivation of Liberty Safeguards.

## Safeguarding Adults Review (SAR) Protocol Update and New Guidance on when to make a Safeguarding Adults Review

The Derby SAR Subgroup and the Operational Group have recently reviewed and updated the [SAR Protocol](#). [Section 44](#) of the Care Act 2014 requires Local Safeguarding Adult Boards (SABs) to arrange a Safeguarding Adult Review (SAR) when an adult in its area dies as a result of abuse or neglect, whether known or suspected, and there is concern that partner agencies could have worked more effectively to protect the person at risk.

A SAR must also be conducted when an adult has not died, but the Board knows or suspects that the adult has experienced serious abuse/neglect. In the context of SARs, this would include situations where a person would have been likely to have died but for an intervention or has suffered permanent harm or has reduced capacity or quality of life (whether because of physical or psychological effects) as a result of the abuse or neglect.

## **Safeguarding Adults Review (SAR) Protocol Update and New Guidance on when to make a Safeguarding Adults Review Cont...**

### **Safeguarding Adult Review criteria**

Section 44 of the Care Act 2014 states that the Safeguarding Adults Board is the only body that can commission a SAR, and it must arrange a SAR if:

There is reasonable cause for concern about how the Derby Safeguarding Adults Board, its members or organisations worked together to safeguard the Adult

**AND**

The Adult had needs of care and support and has died, and the Derby Safeguarding Adults Board knows or suspects this was a result of abuse or neglect.

**OR**

The Adult has needs of care and support, is still alive, but Derby Safeguarding Adults Board knows or suspects the Adult has experienced serious abuse or neglect, sustained potentially life-threatening injury, serious sexual abuse or serious or permanent impairment of health or development.

### **When to consider making a SAR referral**

Any practitioner or manager may become aware of a serious incident or death which appears to meet the above SAR criteria. The first step is to discuss the circumstances with your safeguarding lead/manager so that they can decide whether a SAR referral should be made.

Your safeguarding lead may ask you to provide information for the SAR referral, or ask you to complete the referral form, but they will approve the content and submit it to the DSAB.

### **Making referrals to the Safeguarding Adult Reviews Subgroup**

A SAR referral can be made by any DSAB partner organisation via their safeguarding Lead or Board member.

The referral should be made using the DSAB SAR referral form, which should be submitted to the DSAB office, email [DSAB@derby.gov.uk](mailto:DSAB@derby.gov.uk).

On receipt of the SAR referral, the SAR Subgroup Chair will screen the referral and, if required, arrange a meeting with the referrer for a follow up discussion.

If the referral does not evidence why the SAR criteria have been met, the SAR Subgroup Chair may ask the referrer for additional information.

If the referral does not provide sufficient information to justify consideration by the SAR Subgroup, the referrer will be informed, and the case will not be considered by the SAR Subgroup.

If the SAR criteria appear to have been met, the referral will be considered by the SAR Subgroup at the group's next scheduled meeting, which are held quarterly. The referrer will be asked to attend the meeting to present the referral.

The SAR referrer will be notified of the outcome of the discussions and whether a SAR is commissioned.

### **Further information**

Further information can be found on the DSAB website: [Safeguarding Adults Review page](#)

## **Closing note**

Thank you for taking the time to read our first DSAB Newsletter. We hope that you found this newsletter useful and an interesting read.

We look forward to working together to build an inclusive, supportive, and inspiring environment for everyone. Together, we can make a meaningful impact!